



July 8, 2010

To: BOARD OF EDUCATION
From: Daniel Nerad, Superintendent of Schools
Subject: Agenda Item Detail

1. **Project Title: Central office Transformation for Teaching and Learning Improvement**
2. **Project Description:** This is a project whereby the University of Washington's Center for Educational Leadership (CEL) will support the District in its central office transformation by:
 - a. developing a theory of action to guide how central office leaders and principals work together to improve instructional leadership and to provide support to schools.
 - b. designing and implementing school cluster support teams with a focus on developing a common understanding of quality instruction and in developing stronger relationships between central office leaders and principals that are focused on growing principal instructional leadership.

The involved services draw from the research published by Dr. Meredith I. Honig and Michael A. Copland.
3. **Analysis:** This work draws on the belief that classroom instruction will only improve at scale if central office leaders transform their practices to more keenly focus on supporting the improvement of their principal's instructional leadership skills. A specific outcome will be the implementation of school cluster support teams with related professional development to implement these teams effectively. This work is identified in the approved administrative reorganization plan.
4. **Applicable Board Policies:** 6244 – Board Approval needed for this amount of agreement.
5. **Advertising/Notices/Invites:** None issued, as this is a unique service that can be provided only by CEL.
6. **Vendors Receiving RFP:** N/A
7. **Bids Respondents:** N/A
8. **Estimate:** \$47,200
9. **Previous Fiscal Year Expenditures:** 0
10. **Funding Source:** IDEA ARRA Professional Development (50%) and Title I ARRA K-8 Support for Schools (50%)
11. **Project Schedule:** July 2010-June 2011
12. **Contract Compliance:** Universities are exempt from MMSD compliance policy
13. **Recommendation:** It is recommended that the Board approve an expenditure in the amount of \$47,200.00 to University of Washington Center for Educational Leadership for its work in the District's central office transformation as described in the proposed plan and budget attached as Appendix A. A contract between the parties shall be finalized by the District's legal services office.