Charter School Contract
Between
Verona Area School District And
Expanding Horizons, Inc. – a 501c3 Corporation

This contract is made this _____ day of January 2010, by and between the Board of Education of the Verona Area School District and Expanding Horizons, Inc. (collectively the Parties).

Whereas according to Section 118.40 of the Wisconsin Charter School legislation, the Verona Area School District is authorized to initiate and enter into a contract establishing One World Academy as a charter school, subject to the approval of the Board of Education of the Verona Area School District;

Whereas Expanding Horizons, Inc., seeks approval and financial support from the Verona Area School District to carry out its responsibilities toward instituting a charter school in Verona incorporating the principles of language immersion-education;

Whereas, the organizers of Expanding Horizons, Inc. have extensively explored the establishment of a charter school; and

Whereas, it is the intention of the Board of Education of the Verona Area School District to create an educational partnership with Expanding Horizons, Inc. to bring high-quality educational services to the children of the Verona Area School District, pursuant to the provisions of sec.118.40, Wisconsin Statutes; and

Whereas, the Parties have successfully negotiated this Contract as a charter school contract in accordance with sec.118.40, Wisconsin Statutes.

The parties agree as follows:

A. The Verona Area School District hereby establishes by charter the Charter School to be known as One World Academy; and

B. Hereby enters into this Contract with Expanding Horizons, Inc. and thus, authorizes the Grantee to operate the Charter School; and

C. In consideration of this grant, the Board of Education and Expanding Horizons, Inc. agree as follows:

Article I
General Information

1.1 This Contract will be in effect five (5) years.
1.2 This Contract may be amended by mutual agreement of the respective boards of the
Parties to adjust for enrollment, staffing and budget changes. Any such amendments shall be in writing and signed by the principle Parties.

Article II
Parties

2.1 The name of the person(s) seeking to establish the Charter School is Expanding Horizons, Inc.

2.2 The Authorizer is the Verona Area School District Board of Education, Verona, WI.

2.3 The Administrator shall be the designated director of One World Academy.

2.4 All teachers, support staff, and administrators working at One World Academy shall be employees of the Verona Area School District.

2.5 All teachers and administrators employed at One World Academy shall function within the provisions of the Master Agreement between the Verona Area School District and the Verona Education Association unless a “Memorandum of Understanding” exempts such provision(s) as agreed to by the Verona Area School District Board of Education and Verona Education Association.

2.6 All staff shall hold appropriate licenses as provided in PI-34 of the Wisconsin State Statutes.

2.7 One World Academy is an instrumentality of the Verona Area School District.

2.8 One World Academy will carry the same General Liability, Automobile Liability, Excess/Umbrella Liability, and Workers Compensation and Employers’ Liability as the Verona Area School District.

Article III
Description of the Charter School

3.1 The mission of One World Academy is to prepare every child for the demands and responsibilities of Global Citizenship by providing the knowledge, skills and experience needed to feel at ease with different languages and cultures.

3.2 One World Academy will provide an academically rigorous language-immersion, global curriculum aligned with the Wisconsin model academic standards in the core subjects: language arts/reading, math, science, and social studies. By encompassing the language-immersion and global curriculum, One World Academy will engage students as global citizens, and, above all, learners who make the global community the focus of serious study. The mission of the school will be to prepare every child for the demands of Global Citizenship by providing the knowledge, skills, and experience needed to move
fluidly between two or more dramatically different languages and cultures.

3.3 This K-5th grade charter will offer an innovative choice for students to become part of an international learning community that exemplifies the best educational practices of two cultures, for example the East and the West, in terms of language, culture, and pedagogy. This blending allows children to move fluidly between different cultures, languages, and educational philosophies as part of their school experience.

For the initial program, Mandarin immersion, the model will resemble the following: In Western classrooms, students learn in the English language with a child centered Western approach. In Eastern classrooms, students learn in the Mandarin Chinese language with methodologies adapted and purposefully chosen from the best knowledge centered instructional practices of the East. The curriculum will incorporate the Education for Global Citizenship (EGC) Model that was developed by educational experts at the US-China Center for Research on Educational Excellence at Michigan State University. It is a 50/50 immersion model where students spend half their educational time learning in English and the other half learning in (Simplified) Mandarin Chinese. Children are not taught Mandarin Chinese per se; rather students acquire the language through being immersed in content area instruction in specific subjects such as mathematics, science, global studies, and the arts.

Based on the success of this program and the demand for similar programs additional languages and cultures could be added in future years.

3.4 One World Academy will pay rigorous attention to reading, writing, and mathematical proficiencies with cultural activities that embed basic skills development; while enhancing the student’s understanding of his or her global community. The EGC curriculum is designed to cover multiple learning areas including language arts (reading, writing, listening, and speaking), math, science, social studies, the arts, and global studies.

3.5 One World Academy will be a publicly funded learning environment which is non-sectarian in all of it practices, programs, admission policies, employment practices, and all other operations. Tuition shall not be charged to any students.

3.6 Teachers will use a variety of instructional materials and strategies to assure that students achieve the Essential Learning Outcomes at their grade level. Daily intervention and enrichment in language arts and math will provide targeted instruction in these core areas. Common formative assessments will assist teachers in designing individualized instruction to maximize learning for each student. Weekly teacher collaboration will be used to determine learning goals and interventions based on student needs, strengths, and interests in accordance with the Essential Learning Outcomes. To support and build on our language arts and math essentials, we will work toward the following:

3.7 **Creation of an international learning curriculum.** The Governance Council shall submit to the Verona Area School District for approval an implementation plan incorporating curriculum that includes language immersion and international education objectives. This document shall address the following items relevant to the formation of
an international language program:

a. Curriculum Enhancements capitalizing on world history, geography landscape, ecology, and commerce.

b. Community Leaders/Businesses who will be involved in supporting international education.

c. Consultants and other academic resources to be called upon for assistance in implementation.

d. Project plan for training staff and coordinating team-teaching for international learning modules.

e. Global learning programs to be instituted in support of international education.

3.8 **Generation of a list of Educational Goals for students and educators to strive for.** The Governance Council and teaching staff shall be responsible for enumerating measurable educational objectives regarding language-immersion, reading, writing and mathematics proficiencies. In addition, the Governance Council shall provide details concerning a minimum of two international learning projects that will involve teachers and students connecting with teachers and students in a “sister” school in another country or otherwise support the goals of international education.

3.9 **Core Academics: One World Academy Curriculum is based on the Wisconsin State and the Education for Global Citizenship Standards. The pedagogy will be implemented in the following manner.**

3.9.1 Science: Students will be immersed in an atmosphere that promotes inquiry-based science, which is a method of teaching science that actively involves students in the exploration of the content, issues, and questions surrounding a curricular area or concept. Activities and assignments in the classroom will be designed such that students will have the opportunity to discover their own questions, formulate hypotheses, test their hypothesis, and use data collected to try to answer their original question. Strands of focus will be determined but could include: physical science, life science, global science, science in personal, social and cultural perspectives, and history and nature of science.

3.9.2 Social Studies: Students will be engaged in a climate that promotes global social studies, which encourages students to become researchers, historians, archeologists, and inventors; examining the world through increased levels of understanding making a difference through knowledge and application. Strands of focus will include, but not be limited to Wisconsin, US and World history, World Geography, Chinese history and cultural heritage. Students will learn to value the customs and traditions of at least two different countries.

3.9.3 Math: With a focus on math essentials at each grade level, students will be accountable for grade level essentials as well as application to projects. Math curriculum at One World Academy will focus on basic skill development, reasoning and problem solving, technology and math connections across cultures.
3.9.4 Reading, Writing, and Speaking: Students will be exposed to all genres of literature (both fiction and non-fiction) and express learning through oral and written language. Each grade level will focus on key strategies to facilitate students becoming fluent in the native languages of two countries and be able to effectively communicate with individuals and groups from each nation and to become independent, life long learners. This goal spans across both linguistic environments with the Eastern environment emphasizing strong content knowledge and being complimented by the Western environment’s emphasis on problem solving and thinking creatively.

3.9.5 Arts: The arts will be a valuable part of One World Academy. Students will be given cultural music and art instruction on a regular basis and the focus on the global community will expose the students to a wide range of arts such as Chinese dance, calligraphy, theatre, and Eastern art.

3.10 The potential and possibility of One World Academy growing in scope, allowing students to choose to continue their immersion learning with a 6th, 7th and 8th grade education, will be studied and deliberated upon by all parties. However, at this time, the scope of One World Academy is a solid K-5th grade school and future growth would be an option if the parties believe it has merit.

3.11 One World Academy will be an outstanding school with a high performance, technology-enriched rigorous environment to implement its language immersion and international curriculum. Student engagement and rigorous academic focus will be bridged throughout the curriculum. Assessment techniques will be wide-ranging and frequent. This will guide both instruction and personal learning plans. Shared school governance with ethnic community leaders and parents will be essential to the global learning opportunities. One World Academy will strive to have a representative of a local ethnic organization (i.e. Madison Area Chinese Community Organization) on its Governance Council to help foster global learning.

3.12 The targeted enrollment needed to sustain a long-term commitment to One World Academy is:

- Year 1 (2010-11): K, 1st, up to 40 students
- Year 2 (2011-12): K, 1st, 2nd, up to 80 students
- Year 3 (2012-13): K, 1st, 2nd, 3rd, up to 120 students
- Year 4 (2013-14): K, 1st, 2nd, 3rd, 4th, up to 160 students

If these numbers are not reached as planned, then a review of the economic viability of the school will be undertaken by One World Academy Governance Council and the Verona Area School Board. This review shall follow the protocol under 6.8 review procedures. Beyond year 4, enrollment and continued growth will be targeted to meet the sound fiscal needs of One World Academy as determined by One World Academy Governance Council and Verona Area School Board.

3.13 Assessment:
Students, with guidance from staff, will construct portfolios containing their academic
and international project work. These portfolios will be subjected to continuous assessment designed to measure authentic learning. The following methods will be utilized by One World Academy to measure and monitor pupil progress:

1. Student performance on state (sec. 118.30 & 121.02 Wisconsin Statutes) and federally mandated testing will meet or exceed district average in all areas and grades tested
2. Student progress will be documented by quarterly report cards
3. Two parent-teacher-student conferences per year
4. Immersion assessment through language learning standards
5. Subject area tests
6. Student attendance data
7. Parent satisfaction survey
8. Ongoing teacher evaluation of student progress

3.14 One World Academy will develop qualitative and quantitative self-assessment tools for yearly evaluation of program effectiveness and planning for improvement in accordance with Board Policy and Wisconsin Charter School Law.

3.15 One World Academy instructors will receive specialized training on international and immersion learning, technology integration, and other areas needed to fulfill the mission of One World Academy.

3.16 All One World Academy students will be held to a high standard of conduct and follow One World Academy Student Guidelines as developed by the Governance Council.

3.17 One World Academy will strengthen the Verona Area School District’s ability to offer pedagogical choices that meet the educational needs of all its students. This will include creating a learning environment with the expectation that students will learn challenging, interesting, and relevant, standards-based material in a global environment.

3.18 Transportation is the responsibility of Verona Area School District when students live within One World Academy boundaries. For those students outside One World Academy boundaries, parents must provide transportation.

3.19 One World Academy is exempt from sections of the Wisconsin State Statutes 118-121 that do not specifically apply to charter schools.

Article IV
Governance, Structure, and Responsibility

4.1 The governance structure of One World Academy will involve cooperation of parents, teachers, students, administrators, and the community, represented by a Governance Council.

4.2 The Governance Council shall consist of eight (8) members; six (6) voting and two (2) non-voting.
1. The voting members shall include four (4) parents of One World Academy students, one (1) academy teacher, and one (1) community member at large.

2. The non-voting members shall include one (1) One World Academy Director and one (1) One World Academy parent representative.

3. No more than two (2) of the voting members of the Governance Council may be employees or board members of the Verona Area School District. A quorum shall consist of a majority of four (4) voting members.

4. The community member-at-large seat will be filled through a nominating and election process. A member-at-large will serve a two (2) year term and will be elected by the Governance Council. A member-at-large may re-apply to serve additional terms. Selection will be determined by simple majority vote of a quorum of the Governance Council members.

5. Applicants will be required to undergo a background check.

6. Membership on the Governance Council will terminate when: Parent representatives no longer have a student enrolled in the school; Community representatives no longer live in the area; Teacher representatives no longer hold a teaching position at the school; Members have missed three scheduled meetings during an academic year; or Members submit a letter of resignation to the Governance Council Chairperson.

7. Parent members shall be selected through a nomination and election process. Parent representatives will serve a two (2) year term and will be appointed by the Governance Council. Parent representatives will serve rotating two (2) year terms such that no more than two (2) terms will expire each year. Initial members will be assigned either a two (2) or three (3) year term to begin this rotation. A parent representative may re-apply to serve one additional term. Selection will be determined by a simple majority vote of a quorum of the Governance Council members.

8. Officer elections will occur every year in May. Elected officers will comprise an executive board, which will consist of a chairperson, secretary, and treasurer.


10. The Governance Council Chair shall have the authority to call a meeting with a seventy-two hour notice. The Governance Council Chair shall distribute an agenda to all Governance Council members at least 24 hours prior to the time of the meeting.

11. The Governance Council shall notify the public of its meetings at least 24 hours in advance of the meeting. The notice shall include the time, date, location and purpose of the meeting. The Governance Council shall provide information regarding its meetings to the office of the Verona Area School District Superintendent for proper public posting.

4.3 Autonomy:
4.3.1 The Governance Council and classroom teachers will work together to have autonomy in determining policies related to the day to day operation of the Academy such as: student instructional programming, assessment, and student conduct. The Governing Council will be the final arbiter of all One World Academy policies.
4.3.2. The Governance Council shall have autonomy in determining all expenditures from Verona Area School District allocated funds, federal grant funds, and donations designated for One World Academy. Under the direction of the Verona Area School District Business Services Director, all expenditures from any One World Academy grant funds shall strictly adhere to all state and federal guidelines for allowable grant uses.

4.3.3. The Governance Council shall work with administration to select staff and recommend to the Board of Education candidates for staff vacancies and transfers. All instructional and support staff employed in the school shall be subject to all applicable laws and hold proper licensure required by state charter laws and DPI. All licensed instructional staff, other than substitutes, shall be members of the Verona Area Education Association (VAEA), and are subject to all provisions of the Master Agreement with the VAEA unless agreed to under a separate “Memorandum of Understanding Agreement.” All staff, including staff currently employed under the VAEA Master Agreement, who wish to transfer to One World Academy, must demonstrate competencies in immersion or global learning, technology integration and other pedagogies as articulated by the Governance Council, including the One World Academy Staff Expectations attached as Addendum B.

4.3.4 The Director will oversee the operation of the charter school and will be responsible for administrative decisions at the school regarding the following:

1. Discipline in accordance with One World Academy and the Verona Area School District’s code of conduct and Board policies.
2. For developing appropriate teacher training and developing with staff input, an effective system for evaluating the state charter school goals included in this contract and those added or adjusted on an annual basis.
3. For budget management.
4. All One World Academy academic personnel report to the Administrator (Director). The Director is responsible for evaluating One World Academy personnel.
5. Work with One World Academy staff to market the school.
6. Be responsible with the Governance Council for establishing community, business, and educational partners.
7. Be responsible for providing reports to the Governance Council.

4.5 The Verona Area School District shall maintain the One World Academy facility to the same health and safety standards of other Verona Area School District buildings as well as keep the facility compliant with local, state, and federal code. Oversight of the health and safety of students is a District policy. Children will have access to the District’s health service program. District policies for health and safety procedures will be followed.

4.6 Any significant program change for One World Academy is subject to approval by the Governance Council and the Board of Education.

4.7 One World Academy and its Governance Council shall not engage in direct discussions or negotiations with the Verona Education Association on any matter that is not authorized in writing by the Verona Area School District Superintendent.
5.1 One World Academy shall make every effort to achieve a gender-balanced pool of applicants that reflect the racial, cultural and socio-economic diversity of Verona and the greater Verona Area School District area. This will be achieved through advertising to the general population of, including but not limited to, residents of the Verona Area School District and areas surrounding One World Academy with special efforts to reach under-served populations and children with special education needs. The school will follow Board of Education enrollment policies intended to help promote a diverse student body at the District’s charter schools.

5.2 One World Academy will not deny admission or participation in any program or activity on the basis of a person’s sex, race, religion, national origin, ancestry, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability.

5.3 Application to and attendance at One World Academy is completely voluntary. Enrollment is open to all students in the Verona Area School District in accordance with the Board of Education’s policy dictating the enrollment process for the District’s charter schools. Students who reside in the Verona Area School District and do not wish to attend or are not admitted to One World Academy remain eligible to attend the Verona Area School District’s schools. Enrollment in the Charter School may be accessible to those applying under the State of Wisconsin’s Open Enrollment Program as determined by the Board of Education. The One World Academy Governing Council may request that the Board of Education grant enrollment in the Charter School to a specific number of open enrollees, in accordance with the open enrollment practices followed at the District’s non-charter schools. The Charter School will not be required to admit any student who is under a current expulsion order from a school district.

5.4 One World Academy students will be required to pay for supplemental materials, co-curricular fees and extra-curricular fees in accordance with Verona Area School District Policies.

5.5 One World Academy shall make every effort to maintain class sizes at 15-20 students/1 teacher. The District will provide and maintain adequate staff each year to obtain class sizes that do not exceed the maximum by the third Friday count in September.

5.6 If applications for admission to One World Academy exceed approved capacity, a lottery system will be employed to select from applications submitted. Applicants who are the children of the founders of One World Academy, or siblings of current One World Academy students, or children of One World Academy staff or administrators, will be given first priority before the lottery, according to § 118.40, Wisconsin Statutes. Second priority will be given to students transferring from a similar Mandarin immersion
program so that the student would be able to effectively integrate and continue their Mandarin language immersion. Applicants who reside in Verona Area School District will receive priority over open-enrollment students. An annual review of the racial, cultural and socio-economic balance will be conducted prior to establishing a waiting list/lottery each school year. Founders of One World Academy include Patricia Codde, Teresa Kohler-Burke, Janet Lalor, Teresa Mueller and Carrie Sandstrom.

5.7 A waiting list will be maintained in order drawn by lottery, if needed, for admission of students in the kindergarten class should space become available during the school year. The waiting list will be maintained from the close of the recruitment period and first random selection process until the close of the subsequent school year. Enrollment of students in grades other than kindergarten will be considered if the student demonstrates sufficient foreign language competencies. The governance council will be responsible for conducting lottery drawing(s) at a regularly scheduled council meeting.

Article VI
Financial/Operational

6.1 The Verona Area School District shall provide regular business functions, accounting, payroll, and similar functions. Budgeted allocations shall be dispersed according to the wishes of the Governance Council in consultation with the director. Any grants applied for and received by Expanding Horizons, Inc., or One World Academy shall be disbursed through the grant guidelines under the direction of the Governance Council.

6.2. Expanding Horizons, Inc, and One World Academy may apply for available state and federal grant monies. Such grant applications are subject to approval by the Governance Council and the Verona Public School Board or the Superintendent of the Verona Area School District. The Governance Council may apply for independent foundation grants at its own discretion.

6.3 One World Academy Goals: The following school goals shall be benchmarks for progress and shall be measured and reported annually by the Governance Council to the Verona Area School District Board.

6.3.1 School Goals effective 2010-11 school year to be reported to Verona Public School Board and the Governance Council:

One World Academy will provide an intellectually rigorous and relevant learning experience for all students that promotes world language learning, global citizenship and academic achievement.

1. 100% of students will complete a curriculum aligned with Wisconsin State Standards that support world language learning and the application of knowledge to global problems.

2. 100% of teachers will have a professional development plan by the end of the 8th
week of school that contains development in the use of global instruction.

3. The Charter school will strive to have 80% of parents attend parent/student/teacher conferences the first year.

4. Daily attendance rates at One World Academy will equal or exceed the average of other elementary schools in the Verona Area School District.

5. A survey shall be conducted at the end of the 2010-11 school year of parents/students/teachers, and administrative staff to receive feedback on the school year. This will be repeated each year for the first three (3) years.

6. Students will increase their understanding of global communities, other cultures, world history, and resources as demonstrated by international project presentations and pre/post surveys of student knowledge about the global communities.

6.3.2 Means of Measuring Charter School Goals Baseline data will be established during the 2010-11 school year. The following means may be used to measure the goals in item 6.3.1:

1. 100 % of students will prepare portfolios and exhibitions of their work, which will provide evidence of their learning related to curriculum. All students in grades 3-5 will complete state and/or federally mandated testing. Select district assessments that measure the Essential Learning Outcomes, administered throughout the year.

2. A log will be created of both parent and student conferences where goals will be written.

3. A copy of professional development plans will be collected.

4. Parents will sign in when they come to parent conferences.

5. The Director will compile information learned from parent/student/teacher/ administrative surveys and report the results to both the Governance Council and the Verona Area School District Board of Education.

6. Post assessments of international learning and student survey results will help determine increases in student understanding of global communities, other cultures, and world history.

6.4 The Verona Area School District’s accounting office, in accordance with standard Verona Area School District policies and procedures, will perform annual audits of the financial operations of One World Academy.

1. All per pupil allocations for One World Academy will be equal to per pupil allocations for other Verona Area School District elementary school buildings.

2. Federal funds will be distributed to One World Academy as determined by allocation qualifications as defined by Verona Area School District.

3. The Verona Area School District will provide the Governance Council with a monthly financial statement providing all details on the budget. The financial updates will be available on the Verona Area School District accounting software.
4. The Verona Area School District will provide estimated budget allocations to One World Academy for the five (5) years of the contract as set forth in Attachment A. [BUDGET ATTACHMENT]

6.5 The Verona Area School District will provide appropriate staff and space for One World Academy.

   1. The Verona Area School District is responsible for the maintenance/cleaning of the designated space.
   2. The instructional staff to student ratio shall be comparable to that of other Verona Area School District buildings.
   3. The Director shall be hired by the Board upon recommendation of the District Superintendent. Whenever a vacancy occurs, the Superintendent will form a committee, the majority of which shall include Governing Council members, parents of One World Academy students and staff members, for the purposes of participating in interviews for the position of Director. The Superintendent will also form a committee to include the Governing Council Chair and Expanding Horizons, Inc., President to review candidate credentials and screen candidates to determine which candidates will be interviewed by the entire committee. The Superintendent will make the final determinations regarding who is to be interviewed for the position of Director and who is recommended for the position to the Board. Staff vacancies will be filled through a similar process unless the Governing Council and Superintendent mutually determine otherwise.
   4. The Verona Area School District will provide necessary special education services to meet the needs outlined in student Individual Education Plan’s.
   5. The Verona Area School District shall provide similar support services including technology IT support to One World Academy.

6.6 One World Academy students may participate in Verona Area School Districts extra-curricular activities, but like Verona Area School District students, students are not guaranteed a role or position where rosters are limited.

6.7 Complaints of substance filed either with the Verona Area School District, Board, One World Academy or Expanding Horizons, Inc., regarding the operation or the manner in which the Verona Area School District/Administration carries out its responsibilities relative to One World Academy shall be immediately shared between both Parties to the contract.

6.8 The Chair of Expanding Horizons, Inc., and the Superintendent of the Verona Area School District shall meet annually to review this contract and any other items relating to the operation of the school.

   1. At any time, the Verona Area School District Board may place One World Academy on probation or revoke the contract if any of the following occurred:
      a. Failure of One World Academy to meet the terms of this Agreement.
      b. If students fail to make sufficient progress towards attaining educational goals under § 118.01;
      c. Failure to comply with generally accepted accounting standards of fiscal management; or
d. Failure to comply with state or federal laws.

3. In the event One World Academy is placed on probation, the Verona Area School District Board shall identify specific goals or remedies and a reasonable time shall be agreed to between both parties. One World Academy shall be provided with a written list of the reason(s) upon notification that it is being placed on probation. Both Parties shall agree to a reasonable time period to remedy issues. If conditions of probation are not remedied, the Verona Area School District may revoke the contract.

4. Expanding Horizons, Inc., may void this contract for any significant breach of provisions by the Verona Area School District within ninety (90) days of written notice to the Verona Area School District.

5. The Governing Council may request to withdraw or revoke this contract, following a unanimous vote of Governing Council members, giving the Verona Board of Education notice by February 1 prior to closing at the end of the fiscal school year.

6.9 Governing Law. This Contract shall be governed and controlled by the laws of the State of Wisconsin.

6.10 Dissolution. In the event One World Academy should be dissolved, the Verona Area School District shall assume ownership of all charter school assets and unspent funds unless otherwise specified by state or federal law.

The undersigned have read, understand, and agree to comply with and be bound by the terms and conditions as set forth in this Contract.

FOR ONE WORLD ACADEMY:

______________________________  ________________________________
Name               Name
______________________________  ________________________________
Title               Title
______________________________  ________________________________
Date               Date

______________________________  ________________________________
Name               Name
______________________________  ________________________________
Title               Title
______________________________  ________________________________
Date               Date

FOR VERONA AREA SCHOOL DISTRICT BOARD OF EDUCATION:

______________________________  ________________________________
Name               Name
______________________________  ________________________________
Title               Title
______________________________  ________________________________
Date               Date